

# BROOKE MATEY

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brookemateydesign.com | brookenmatey@gmail.com | **Auburn University**, BFA in Graphic Design, 2017–22

## 01. EMPLOYMENT

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### **Full-Time Keyholder** | VICI Nashville, 2024–25

Support management on an as needed basis, perform opening and closing duties on behalf of management, create and track monthly sales goals for the store, assist in periodic after-hour event assistance, delegate tasks to sales staff, manage and track money/deposits

### **Retail Sales Associate** | VICI Nashville, 2024

Assist customers throughout the buying process, promote sales through active engagement, ensure the store is appropriately stocked with merchandise, perform transactions on POS system

### **Graphic Design Intern** | ABRAMS Books, spring 2024

Responsibilities include reviewing passes/proofs with the designers, making text edits, formatting printer templates, preparing paperback covers and ARC's, and providing overall design support

### **Contract Graphic Designer** | Boston University, 2023–24

Provide direct assistance to the BU Art Galleries with exhibition branding, social media creation and label formatting, work with established university brand guidelines

### **Teaching Assistant in Graphic Design** | Auburn University, 2021–23

Provide direct faculty support, assist with in-studio instructional demonstrations, provide students with feedback, assist in leading critiques and assessing student progress throughout the course

### **Campus Manager** | University Tees, 2019–20

Serve as the main communicator between client and designer, submit client requests to the server, complete sales and work alongside the design team to complete design requests

## 02. TOOLS & SKILLS

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**Adobe Creative Suite** | InDesign, Illustrator, Photoshop, After Effects, Acrobat, Lightroom, XD

**Microsoft Office Suite** | Word, Excel, PowerPoint, Outlook

## 03. AWARDS & ACHIEVEMENTS

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**Work featured in Mastering Type 2<sup>nd</sup> Edition**, 2025

**Communication Arts Interactive Shortlist**, 2024

**GD USA American Graphic Design Award**, 2023

**Communication Arts Typography Shortlist**, 2023

**Work in Intercontinnental Bienal Exhibition**, 2023

**GD USA Digital Graphic Design Award**, 2023

**GD USA Digital Graphic Design Award**, 2022

**Work in GDES Student Juried Show**, 2022

**Graphic Design Studio Award Recipient**, 2020

## 04. INVOLVEMENT

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**Boston Art Book Fair Volunteer**, 2023

**Visiting Faculty Search Committee Member**, 2022

**AIGA Student Member, Auburn Chapter**, 2021

**Student Advisory Council, Auburn SIGD**, 2021

**Arts Committee Chair, Social Sorority**, 2019–21

**Apparel Chair, Social Sorority**, 2018–20